



**Would you like to join a human-sized company, where personal and professional capabilities are recognized?**

Then join the **SG GROUP**, an independent and privately held firm of international corporate advisers, specializing, for over the last 35 years, in the provision of global services for individual and corporate clients, including domiciliation, management and tax advice.

**In view of strengthening our team, we are currently looking for:**

***ASSISTANT TO THE COMMISSAIRE AUX COMPTES  
(M/F) – FULL TIME***

**Your role:**

- Collection and verification of all the documentation necessary for the preparation of the accounts;
- Drafting annual accounts for the commissaire;
- Creation of legal documentation, in relation to the audited accounts;
- Liaising with the corporate and the accounting department;
- Keeping the different follow-up charts updated;
- Proof reading of the final reports before being sent to clients;
- Organising proper filing and archiving of the audit documentation;
- Performing commissaire aux comptes reviews

**Your profile:**

**A motivated and dynamic individual who will have:**

- A basic but sound knowledge of Luxembourg accounting rules;
- Fluency in English and French (written and spoken) is considered as a MUST; a good knowledge of Luxemburgish, German or any other additional language would be considered as an advantage;
- Good knowledge of MS Office applications;
- Good self-organization and keen attention to details;
- Able to work on own initiative;
- Be motivated, dynamic and pro-active with an ability to manage priorities and meet deadlines.

**We offer:**

- A broad range of diversified assignments;
- Employment contract for an undetermined period;
- Level of salary linked to your work experience and capabilities;
- Performance bonus and other extra-legal advantages;
- Career development perspectives;
- Possibility to prepare your membership to the OEC.

Please send your application letter and detailed CV by e-mail to Marco RIES:  
m.ries@abacab.lu



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